

# Sanford Historic Trust Board Meeting Minutes

**Date:** November 3, 2015

**Time:** 6 PM

**Place:** 104 Park Ave

**Note Taker:** Kristin Cole

**Attendance:** All Board members in attendance

**October Meeting Minutes** were reviewed and approved

**Treasurer.** Financial activity minimal; upcoming expenditure for historic lamp posts to be posted shortly. Approximately \$42k in bank; with \$1800 in expenses (insurance premium) and \$1100 in income from home tour advertising and ticket sales.

All accounts receivable for the 2015 calendar project have been collected.

Approximately 234 tickets have been sold thus far. Tickets are available for sale from the Sanford Museum, Sanford Flower Shop, and the Historic Welcome Center.

## 1) Project Reports

- a. **Trust Brochure:** Frank Loose completed updates to the SHT brochure. Copy was finalized and an initial run of brochures were printed. Brochures will be available for the tour.
- b. **SHT 2016 Elections** – The Board discussed the upcoming November elections. The Officer positions of President, Vice President, Treasurer and Secretary will be open. Additionally, there are three general board positions that will also be open as Hank Dieckhaus, Rob Hawkins, and Brenda Boland have expiring terms. Charlotte Smith is chairing the committee.  
**Nominations for the three two year terms:** Leon Konieczny, Robert Walsh, and Maria Shreve, Denny Gibbs, Amelia Green  
**Nominations for the two one year terms:** Jeremy Ponsot, Craig Johnson

The election will be held at the November 19<sup>th</sup> general meeting.

- c. **Sign Toppers:** The project is in process and toppers are being resized to fit the newer, larger street sign sizes that the city is now installing. The initial sign topper size was based on older, smaller street signs. Updated costs for production will need to be determined once new sizing is finalized so that any cost variance over what has been budget approved is identified.
- d. **Lamppost Project:** Alec continues working on presenting the proposed locations for the targeted areas within the District for 2015 lamp post installations. Four churches on Park

Avenue will be part of this year's installation. Lampposts have been ordered and scheduled for delivery. Targeted installation is fourth quarter of this year.

A contractor, Bob Hearn has been identified to propose the electrical pole work and has quoted \$350 per pole. It is noted that there may be additional electrical charges if the location does not have a GFI located on the front of the property.

Board discussed need to find a contractor to build the concrete bases for the poles. Hank motions to approve Alec Then to build the concrete base structures at \$300 per pole location, Rob Hawkins seconds the motion. Unanimous Board approval, Alec Then abstains from vote.

The Board also discussed the need to formally define a process around requests for lamp post installations outside of the historic district.

- e. **Home Tour** –The tour preparations are well underway. The tour will be held on Palmetto between 5<sup>th</sup> and 12<sup>th</sup> St. and the date is set for Saturday December 5<sup>th</sup> from 4 – 9 PM. Ten homes and two churches are confirmed to participate, and ten vendors have been secured for food and beverage. Alec and Hank will be leading the “Balls of Folly” installation on 11/21 that will light the trees along the tour route.

Meeting adjourned

Next Meeting Tuesday November 3rd

Minutes submitted by Secretary, Kristin Cole.