

Sanford Historic Trust
Board of Director Meeting Minutes
October 2, 2018

1) **Call to Order:** 6:00 pm

2) **Approve Minutes – Approved**

Board members in attendance: Leon Konieczny, Amanda Nall, Zach Waters, Flossie Gillen, Ginger Updike, Alyse Pickard, Katie Gardner, Caroline van den Berg, Amanda Spor

3) **Reports**

a. **Treasurer’s Report –**

- i. Current account balance: \$15,432
- ii. We’ll be incurring some upcoming costs for projects but also have sponsorships coming in

b. **Reports of Committees / Projects**

- i. Tour of Homes – Caroline
 1. Being held on Dec 1, 2018 from 3-9pm
 2. Currently have 12 homes on the tour – 8 interiors, 2 porch stops, 2 garden stops
 3. Two churches will also be on the tour
 4. Still finalizing details for Downtown business stops and photo stops
 5. TOH will go before the Commission for approval on Oct 8
 - a. Once approved, please help promote the event!!
 6. Pricing:
 - a. \$25 Presale for month of October
 - b. \$30 remainder of time & at door
 - c. Volunteers will be comped
 7. Transportation – Zach
 - a. Seeking golf carts for day of tour to drive attendees around
 8. Volunteers – Katie
 - a. Sign-ups will start Nov 1
 9. Graphics – Amanda
 - a. Create tickets ASAP
 - b. Create posters, brochure, lanyards, goal cart signs, table tents for event
 - c. Coasters have been ordered!
 10. Homeowners Meet & Greet – Oct 10 @ 7pm at The District
 11. Next TOH meeting – TBD
- ii. T-shirts – see Amanda Nall to pay and receive your shirt
- iii. Membership Committee – Katie Gardner

1. Looking to simplify and send SHT brochure, sticker and welcome letter
2. Please reach out to Katie if you're interested in assisting with the Membership Committee
- iv. Lampposts Project – Mike Lennon
 1. Actively taking care of lampposts with help of volunteers
 2. 6-month recap:
 - a. Total of 237 light posts
 - b. Replaced lights in 34 lampposts
 - c. Has made 5 electrical repairs
 - d. Currently 19 lampposts with issues to address
- v. 2019 Photo Project – Reception is Oct 13 @ 6pm at Jeanine Taylor Studio
 1. Winners have already been notified
 2. Snacks and beverages will be available
 3. Calendars will be available end of November
- vi. Harvest Dinner – November 4 – SOLD OUT
 1. Looking to profit ~\$800
 2. Heritage Park is sponsoring \$1,000
- vii. Future Speakers
 1. October – Christine Dalton Lecture Series @ Preservation Hall at 6:30pm ← TIME CHANGE!!
 2. November - Katie Gardner is putting together a panel to share about Airbnb/B&B experiences locally.
 - a. Looking to host at Higgins House
- viii. Elections Committee – Alyse Pickard
 1. Elections Committee – Alyse Pickard, Tammy Agnini, Stephanie Pilk, Zach Waters
 2. Slate is needed by October 25 Membership Meeting
 3. Elections will be held during November Membership Meeting
- ix. Porchfest 2019
 1. SHT has committed to sponsorship
 2. Amanda Spor & Amanda Nall will take lead
 - a. Look to create grocery totes with water and snacks, decorate cookies, and have signage & visuals promoting SHT

4) New Business

- i. HPO and City of Sanford
 1. City has provided new Historic Preservation Planner job description to Leon
 2. Leon plans to respond and follow-up on behalf of the board
 3. Trust will take the position of following up and continuing to push for the importance of historic preservation

5) **Confirm Next Meeting Date** –

- a. **General Membership Meeting** – Thursday, October 25 @ 6:30pm ****Time has been adjusted**** – Venue 1902 (Preservation Hall)
 - i. Christine Dalton will be speaking about historic preservation
- b. Next BOD meeting – November 6 @ 6pm

6) **Adjourn** – 8:00 pm