

Sanford Historic Trust
Board of Director Meeting Minutes
December 4, 2018

1) **Call to Order:** 6:21 pm

2) **Approve Minutes – Approved**

Board members in attendance: Leon Konieczny, Amanda Nall, Zach Waters, Ginger Updike, Katie Gardner, Flossie, Gillen, Caroline van den Berg, Amanda Spor, Stephanie Pilk (guest, new Secretary for 2019)

3) **Reports**

a. **Treasurer's Report –**

- i. No update
- ii. Getting all accounts in order by end of the month

b. **Reports of Committees / Projects**

- i. Tour of Homes – Caroline
 - 1. Approximately 800 tickets sold (551 EventBrite, 10 Flower shop, 181 WC, 6 Chamber, 21 Square, 26 at door)
 - 2. Plus 165 Volunteer comp tickets
 - 3. Need to pull a name for the Via Airlines raffle drawing
 - 4. Reconcile all expenses for TOH
 - a. Turn in all receipts - ASAP
 - 5. Follow-up of December drink specials - Zach
 - 6. Brainstorm for 2019
 - a. Partner with Downtown Food Tour for VIP tickets instead of business stops
 - b. Dan Ping/Ride Lime to handle all transportation
- ii. T-shirts – Amanda Nall
 - 1. Bringing to first meeting
- iii. Membership Committee – Katie Gardner
 - 1. Stephanie Pilk will join this committee
- iv. Lampposts Project – Mike Lennon
 - 1. Actively taking care of lampposts with help of volunteers
 - 2. No new lamps installed in 2018
 - 3. Receipts have been submitted for maintenance
- v. 2019 Calendars
 - 1. Available at the Welcome Center
- vi. Harvest Dinner –
 - 1. Waiting for check from EventBrite – Amanda S
 - 2. Profited some this year
- vii. Future Speakers
 - 1. January – PorchFest? – Zach

- a. Annual Membership Meeting
 - b. Vote on budget
- 2. February – Black History Month – field trip to Goldsboro Museum?
- 3. March – Alicia – CJ
- 4. Consider more hands-on workshops going forward
- viii. Elections
 - 1. New positions start January 1
 - 2. Determine meeting schedule for 2019
- ix. Porchfest 2019 – Amanda S & Amanda N
 - a. Planning to start ASAP

4) **New Business**

- 1. Finance Committee
 - a. Leon, Zach, Ginger, Jim, Amanda S, Amanda N, Kevin
 - b. Need proposed budget for next BOD meeting
- 2. Review Finance Data
 - a. Consider hiring an outside accountant to review the books – Amanda S looking into pricing
 - b. Report at Feb membership meeting

5) **Confirm Next Meeting Date –**

- a. **General Membership Meeting** – Thursday, January 17 @ 7pm – Welcome Center
- b. Next BOD meeting – January 10 @ 6pm – Insurance Risk – **May be extended meeting**

6) **Adjourn** – 7:39 pm