**Sanford Historic Trust**

Board of Directors Meeting

Order of Business, October 1, 2020

1. Call to order – 6:02PM
	1. **Zach Waters, Amanda Nall, Stephanie Pilk, Andrea Cochran, Jill Albach,** Caroline van den Berg**, Flossie Gillen,** Sarah Libera**, Brent Terwilliger** (bold were in attendance virtually)
2. Approve the minutes – APPROVED
3. Reports of officers
	1. Treasurer’s report – Andrea
		1. $55,596.89 – checking account balance
4. Reports of committees / projects
5. 2020 Goals- update if any
6. Stokes Fish Sign update- Email sent to artist about starting work, money transferring to Trust.
	1. Work may start at the end of this month
7. Calendar- update as needed. - Andrea
	1. Kathy would like all funds collected since we are close to printing
	2. That’s my month has two openings (April & November) and two sponsors that have not paid their invoices
	3. 11/9 is the due date to go to print
		1. SM post to get more sponsors
8. September- Garden- recap/feedback.
	1. Andrea will purchase a directional mic via Amazon to help with sound, as it was difficult to hear on the Facebook live
9. Upcoming Membership Meetings:
10. October- Ghost Tour- Gary is in and plans are being finalized- 6:45 start?
	1. If it rains we will go into the classroom
	2. 6:45PM start time
	3. Katie to get Amanda info on the meeting so she can create a graphic
11. November- Venue 1902 on Weds. Nov. 18. Covering the Calendar reveal and 2020 holiday Trust activities (tour of drinks/porch decorations).
12. Meeting subcommittee- has not met yet.
	1. Sarah, Brent & Jill are interested. Jill can’t lead, can be in an assistant role.
	2. Jill suggested a meeting in front of the San Lanta gateway
	3. Brent mentioned Julie S coming to a meeting to discuss the S code updates that are underway, last spring
13. Membership event- December?
	1. Board agrees to skip this year
14. Info chart on Sanford Historic Trust- sent out.
	1. Sent to the Sanford Historical Society for them to edit, Zach to forward Stephanie the email sent.
	2. We will share to our SM
15. 2021- Nominating committee for the 2021 board of directors. Need to fill names for October meeting. Absentee ballots?
	1. Need to look into absentee ballots – Zach to check bylaws
	2. We had a few inquire about positions
	3. Nominating committee
		1. Christina H volunteered, seeking others
	4. All 4 officer and 2 director positions are open
		1. Multiple parties interested in VP
		2. One inquiring about secretary
		3. Need treasurer & president
16. New business
17. San Lanta Gateway report
	1. Zach, Stephanie & Jill met with Shelly Allen & Jessica Mund today
	2. They want to paint and repair the structure
	3. City is supplying the historic marker
	4. March is the goal for completion
	5. This aligns with our mission
	6. Amanda motions to donate the remaining balance of the donation line item, unanimously approved. Andrea to send me the balance after the meeting.
		1. Will do social media push as well
		2. Stephanie to follow up with Shelly on the decision
18. Any other new business/other BOD items/issues/thoughts?
	1. Amanda – bylaws have meeting attendance guidelines, important for us to maintain those. Zach to address.
19. Confirm next meeting date
20. Membership Meeting, Thursday October 14th 7:00PM
21. Board Meeting, can we change it from the 5th to Tuesday the 3rd?
	1. 11/10 @ 6PM works for majority
22. Adjourn – 7:22PM